

Supervisor Contact Information:

Name: \_\_\_\_\_

Department \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ Email address: \_\_\_\_\_

Job Listing Information:

Title: \_\_\_\_\_

Supervisor: \_\_\_\_\_ # Positions Available: \_\_\_\_\_

Work Days/Times \_\_\_\_\_

Number of Hours Per Week \_\_\_\_\_

Start/Finish Dates \_\_\_\_\_ Wages Per Hour: 6.20 Institution Work Study

(Number in order of preference.) Would You Prefer Students To:

\_\_\_\_ Email Resume

\_\_\_\_ Call First

\_\_\_\_ Apply in Person

Date to Open Job Listing: \_\_\_\_\_ Date to Close Job

Job Description:

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